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How to Prepare Form40

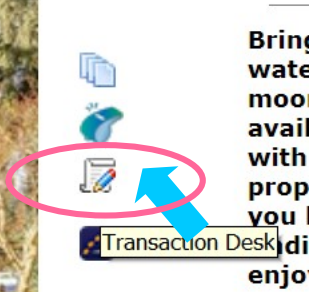
1. From the listing, click the “Transaction Desk”

MLS#: **2036222**
Community: **Hunts Point**
Bedrooms: **3**
School District: **Bellevue**
Potential Terms: **Cash Out**

Status: **Pending** (05/12/2023)
Area: **520** CDOM: **72**
Bathrooms: **3** SqFt: **4,900** Lot Size: **.**



1 / 17 Welcome to Waters Edge!   



Bring water moon avail with prop you l di enjo

Appc form Rich. prop As-is with

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2. In “Transaction Desk”, click “Forms”

2.5. Click “+” to Add Forms



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3. Search, select and add "Form 40"

Search Keyword

Form 40

Close
Add forms to transaction

Add

Library forms matching "form 40"

	<p>Form 40 - Compensation Disbursement Form All Statewide Forms</p>	<input checked="" type="checkbox"/>
	<p>Form 40A - Compensation Disbursement (Buyer Funded) All Statewide Forms</p>	<input type="checkbox"/>
	<p>Form 40 - Compensation Disbursement Form Listing/Selling Forms</p>	<input checked="" type="checkbox"/>
	<p>Form 40A - Compensation Disbursement (Buyer Funded) Listing/Selling Forms</p>	<input type="checkbox"/>

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4. Fill the information

- company's bank info
- No paper check, wire only
- The rebate if any

EST
SERVICE

File v AA Fonts v Clause Transaction Forms + , Save/Exit

Buyer Brokerage Firm must:	Today's Date: <u>5/18/2023</u>	1
(1) Fill in the following completely.		2
(2) Sign in the space provided.		3
(3) Send a copy to the Listing Brokerage Firm.		4
(4) Send a copy to the Closing Agent.		5
(5) Retain a copy.		6
Buyer <u>Input the Buyer(s) name</u>		7
Seller <u>Input the Seller(s) name</u>		8
Listing No. <u>2036222</u> Purchase Price: _____		9
Property Address <u>3121 Hunts Point Circle</u> <u>Hunts Point</u> <u>WA</u> <u>98004</u>		10
Closing Agent <u>Input the Escrow's name</u>		11
Closing Agent's Address _____		12
The Closing Agent is instructed to disburse the Buyer Brokerage Firm's compensation and mail it direct with copies of this form as follows:		
<u>\$ 100,000.00</u> to <u>WeLakeside</u> (Buyer Brokerage Firm)		15
<u>Chase#3250</u> <u>161</u> <u>No paper check, wire only</u> <u>WA</u> <u>98004</u>		16
<u>\$ 10,000.00</u> to <u>Buyer as closing cost</u>		17
For security reason, please ask your office to provide the bank information		
Buyer Brokerage Firm _____ Phone <u>(425) 246-1453</u>		21

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5. Click the "sign" to configure remote sign

File Fonts Clause Transac **Send To New Authentisign** Save Exit

Today's Date: 5/18/2023

Buyer Brokerage Firm must:

- (1) Fill in the following completely.
- (2) Sign in the space provided.
- (3) Send a copy to the Listing Brokerage Firm.
- (4) Send a copy to the Closing Agent.
- (5) Retain a copy.

Buyer Input the Buyer(s) name

Seller Input the Seller(s) name

Listing No. 2036222 Purchase Price: _____

Property Address 3121 Hunts Point Circle Hunts Point WA 98004

Closing Agent Input the Escrow's name

Closing Agent's Address _____

The Closing Agent is instructed to disburse the Buyer Brokerage Firm's compensation and mail it direct with copies of this form as follows:

\$ 100,000.00 to WeLakeside (Buyer Brokerage Firm)

Chase#325070760 Account#597977161 No paper check, wire only WA 98004

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6. Click "Add Participants" -> "Add New"

3121 Hunts Point Cir - Form 40 - Compensation Disbursement ...

Form 40 - Compensation Disbursement Form

Form 40
Compensation Disbursement Form
Rev. 10/22
Page 1 of 1

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COMPENSATION DISBURSEMENT FORM

Today's Date: 5/18/2023

Buyer Brokerage Firm must:
 (1) Fill in the following completely.
 (2) Sign in the space provided.
 (3) Send a copy to the Listing Brokerage Firm.
 (4) Send a copy to the Closing Agent.
 (5) Retain a copy.

Buyer Input the Buyer(s) name
Buyer Buyer

Seller Input the Seller(s) name
Seller Seller

Listing No. 2036222 Purchase Price:

Property Address 3121 Hunts Point Circle Hunts Point WA 98004
Address City State Zip

Closing Agent Input the Escrow's name

Signers

Set signing order (What's This?)

You will be emailed a finalized version of the document when the signing is complete.

ADD PARTICIPANTS ▾ MAP SIGNERS

Add Yourself

Add New

Add from Transaction

Add from Contacts

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7. Fill the remote signer information

- Managing Broker's name (Fan Teng)
- Office email (broker@re-buffet.com)
- Click "Save to my contact List", then "SAVE"

Signers

Set signing order (What's This?)

You will be emailed a finalized version of the document when the signing is complete

ADD PARTICIPANTS MAP SIGNERS

Signer Details

First Name: Fan Last Name: Teng

Email: broker@welakeside.com Role: [dropdown]

Save to my Contact List

Add to Transaction

Assign Signer Type (What's This?)

Signer Type: Remote Signer Signing PIN: [input]

The Remote Signer participant type requires at least one assigned Signer Action placed on the document. These can be added from TOOLS or by adding

CANCEL **SAVE**

SIGNERS
DOCS
TOOLS
LAYOUTS
OPTIONS
FEEDBACK

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8. Define where to sign

- “Authorized Signature”
- “Please Print”

9. Click “NEXT” to send the remote sign auto email

3121 Hunts Point Cir - Form 40 - Compensation Disbursement ...

BACK NEXT

(3) Send a copy to the Listing Brokerage Firm.
(4) Send a copy to the Closing Agent.
(5) Retain a copy.

Buyer Input the Buyer(s) name
Buyer _____ Buyer _____

Seller Input the Seller(s) name
Seller _____ Seller _____

Listing No. 2036222 Purchase Price: _____

Property Address 3121 Hunts Point Circle Hunts Point WA 98004
Address City State Zip

Closing Agent Input the Escrow's name
Closing Agent's Address _____
Address City State Zip

The Closing Agent is instructed to disburse the Buyer Brokerage Firm's compensation and mail it direct with copies of this form as follows:

\$ 100,000.00 to WeLakeside (Buyer Brokerage Firm)
Chase#325070760 Account#597977161 No paper check, wire only WA 98004
Address City State Zip

\$ 10,000.00 to Buyer as closing cost
Address City State Zip

\$ _____ to _____
Address City State Zip

Buyer Brokerage Firm WeLakeside Phone (253) 246-1453

Authorized Signature FT-Sign Here MM/dd/yy _____ Please Print: Fan Teng

Signing Tools

FT Fan Teng (Signer)

Signer Actions (What's This?)

- SIGN HERE
- INITIALS
- TEXT LINE
- CHECKBOX
- INITIAL PAGES
- INITIAL CHOICE
- RADIO CHOICE
- DROPDOWN

Signer Fields (What's This?)

- FULL NAME
- EMAIL ADDRESS
- AUTO DATE
- AUTO TIME

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10. Monitor the sign progress



3121 Hunts Point Cir

Open



Address: 3121 Hunts Point Circle, Hunts Point
Buyer: Input the Buyer(s) name
Agent: Fan Teng

Listing #: 2036222
Seller: Input the Seller(s) name

Signings

Classic New

Search



3121 Hunts Point Cir - Form 40 - Compensati...
Modified: 5/18/23 7:58 PM Created: 5/18/23 7:44 PM

SENT

0 of 1 completed
[Show Participants](#)



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